

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
February 25, 2014**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, February 25, 2014 at 7:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Raul Rodriguez
Kent Bratcher	Nora Sanchez
Terry Hill	Jeff Youtsey
Manuel Madrid Jr.	

The following were absent:
Bill Rogers

Also present:
Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

New Requests for City Facilities

Scott Herrera, representing Trinity Temple/The Tread Shed/Artesia Drug and Crime Coalition, requested the use of Martin Luther King (MLK) Park beginning at 4:00 p.m. Thursday, April 3, 2014 through 7:00 p.m. April 5, 2014 for a Skate Camp. Councilor Bratcher moved to approve this request. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Tarra Williams, representing the City of Artesia Recreation Department, requested the use of Jaycee Park on Saturday, April 12, 2014 from 7:00 a.m. to 12:00 p.m. for Artesia's Colorful 5K Run. They also requested use of city services and road closures as stated on the application. Councilor Rodriguez moved to approve this request. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Consent Agenda

Councilor Aguilar requested that item 5-A be pulled for separate consideration. Councilor Bratcher requested that item 6-B be pulled for separate consideration. Councilor Rodriguez moved to approve the Consent Agenda, minus items 5-A and 6-B. The motion was seconded by Mayor Pro tem and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: * February 11, 2014 – Regular meeting
2. Consideration of Bids:
 - A. *Approval of award of bid to provide a 14 passenger w/wheel chair lift van and trade-in for the Commission on Aging Department to Creative Bus Sales, Albuquerque, NM
 - B. *Approval of award of bid for Annual Maintenance and Improvements to Constructors, Inc., Carlsbad, NM

3. Contracts, Leases and Agreements:
 - A. *Approval of Holly Energy Partners short-term lease for a portion of Tract A of the Navajo Refining Replat of Lots 1-4 Block 1, and Lot 2A of Block 2 of the Artesia Industrial Park Phase III
4. Appointments:
5. Resignations:
 - A. pulled for separate consideration
6. Dates of Hearing:
 - A. Permission to set a public hearing for March 25, 2014 for consideration of an ordinance for Heathcliff Place, Lots 2, 3 & 4 Replat, located east of Heath St and north of W Hermosa Drive in Sec. 17, T17S, R26E
 - B. pulled for separate consideration
7. *Travel and Training:
 - A. Police – Permission for one (1) employee to attend the Emerging Issues in School Safety course in Albuquerque, NM. Request actual expenses
 - B. Police – Permission for one (1) employee to attend the Complex Latent Print Examination in Kissimmee, FL. Request actual expenses
 - C. Fire – Permission for two (2) employees to attend the Self-Assessment & Community Risks/Standards of Cover workshops in Glendale, AZ. Request actual expenses
8. Use of Facilities (*approval contingent upon receipt of all applicable fees, license(s) and dept approvals*):
9. Routine Requests for City Facilities:
 - A. *Tonia Hollandsworth representing the Pentecostal Church has requested the use of MLK and Roberts Park for their Annual Community Easter Service and Egg Hunt on Sunday, April 20, 2014 from 10 am – 8 pm. Request approval of use of city services and road closures as stated on application.
10. Budgeted Items:
 - A. *Approval of Lodger's Tax Requests:
 - 1) Smokin' on the Pecos -- \$26,275
 - 2) City Recreation Department Fun Run -- \$5,240
 - 3) Chamber & Economic Development websites -- \$10,000
11. Non-budgeted Items:
12. *Payment of Bills

Mayor Pro tem Hill moved to approve Consent Agenda item 5-A (Accept the resignation of Esteban Sepulveda, Police Sergeant, effective February 28, 2014). The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Councilor Rodriguez moved to approve Consent Agenda item 6-B (Permission to set a public hearing for March 25, 2014 for consideration of an ordinance for Original Town of Artesia – Freeman St Vacation, located east of Hwy 285 and north of E Main St, in Sec. 8&9, T17S, R26E). The motion was seconded by Mayor Pro tem Hill and upon vote, with Councilor Bratcher abstaining, the motion passed.

Public Hearing

Mayor Pro tem Hill moved to postpone consideration and approval of a Public Participation Agreement with Sterling Management until the March 11, 2014 meeting. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Period for Hearing Visitors

Wendell Lovelis, representing the Artesia Radio Control Club, reported that the Helicopter Fun Fly was a huge success and that participants came from as far away as Philadelphia PA.

Personnel

Mayor Pro tem Hill moved that in accordance with 10-15-1-H(2), the Council and Mayor go into executive session regarding limited personnel matters. The motion was seconded by Councilor Rodriguez and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Hill, Madrid, Rodriguez, Sanchez, Youtsey

Nay: none

the motion passed.

Council recessed to executive session at 7:20 p.m.

Council reconvened at 7:52 p.m.

Mayor Pro tem Hill moved that the only matters discussed in executive session pertained to limited personnel matters and no action was taken. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Human Resources Director Bill Thalman reported that Saturday, March 1, 2014 will be the grand opening of the new library.

Public Safety**Police**

Chief Raley reported that a retirement reception for Esteban Sepulveda will be held on Friday, February 28th at 1:30 p.m.

Infrastructure

Infrastructure Director Byron. Landfair reported on the status of projects. Mr. Landfair reported that Phase I of the 13th Street is completed ahead of schedule.

City Clerk

Councilor Rodriguez moved to set the 2014 Council retreat dates for July 25-27 in Cloudcroft. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Councilor Rodriguez moved to approve a budget adjustment resolution, Resolution No. 1531. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

RESOLUTION NO. 1531

New and other Business from Councilors


Councilor Youtsey attended the WIPP town hall meeting in Carlsbad and reported on the meeting.

There being no further business to come before the Council, the meeting adjourned at 8:41 p.m.
February 25, 2014.

ATTEST:

City Clerk

Mayor

A handwritten signature in black ink, appearing to read "F. Philip S. Burch", written over a horizontal line.A handwritten signature in black ink, consisting of several overlapping loops, written over a horizontal line.